



Republic of the Philippines

## Department of Education

REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

12 March 2025

### DIVISION MEMORANDUM

No. 187 s. 2025

#### **CALL FOR ASPIRING SCHOOL HEADS FOR NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH) TECHNICAL ASSISTANCE INITIATIVES**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

1. The Department of Education (DepEd) issued **DepEd Order (DO) No. 007, s. 2023** titled **Guidelines on Recruitment, Selection, and Appointment in the Department of Education**, which covers the specific guidelines, procedures, and criteria for assessment of applicants to vacant positions in the Department, including entry-level school principal positions. It stipulates under Section 8(a) of Enclosure No. 3 (Criteria and Point System for Hiring and Promotion to School Administration Positions) that:

For the purpose of hiring and appointment to entry-level school principal positions, the applicant's score in the Principal's Test/ National Qualifying Examination for School Heads (NQESH) or a similar standardized examination nationally administered by DepEd shall be the basis for scoring the component on Written Examination (10 points); and

The applicant's inability to take the principal's test shall not be considered grounds for disqualification. No test result shall only mean no score under the Written Examination component.

2. In line with this, this Office encourages all aspiring school heads to register to this link <https://tinyurl.com/Aspirant-SH>, to express their intentions to avail of the Technical Assistance (TA) in relation to their preparation for the upcoming NQESH for FY 2025, to be organized by the Schools Division Office through **Project PUSH** - Professional Upliftment of School Heads, Tayabas City Edition 2025. The link will be open until **March 17, 2025**.

3. Meanwhile, Section 11. Choice of Career Line of the **IRR EO No. 174, s. 2022** – **Implementing Rules and Regulations of Executive Order No. 174, s. 2022**, Re: "Establishing the Expanded Career Progression System for Public School Teachers", states:

Teachers holding the position of Master Teacher I, may choose to pursue the CT or SA Career Line pursuant to Title IV. B and Title IV. C of this



Address: Brgy. PotoI, Tayabas City

Telephone No.: (042) 785-9615

Email Address: [tayabas.city@deped.gov.ph](mailto:tayabas.city@deped.gov.ph)

Website: <https://www.sdotayabascity.ph>

IRR, subject to the appropriate qualifications and competency requirements, assessment, and applicable staffing standards and deployment parameters for Master Teacher and School Principal positions. Both Master Teachers and School Principals may be considered for promotion to the next higher positions in the service.

4. Thus, Master Teachers who intend to switch career line, from Classroom Teaching to School Administration, currently and formerly designated as Officer-In-Charge of schools (Non-passers of NQESH), and with plantilla item Head Teachers I-VI, who intend to advance to School Principal Positions, are encouraged to join the TA. Sessions will run every Friday, from **April 4-May 16, 2025, at 1:00-5:00 p.m.**, face-to-face, on-line or both, with materials ready for synchronous and asynchronous sessions. Timeline of Activities relative to this will be announced through an advisory.
5. Identified full-fledged school principals and other NQESH passers who have been identified to serve as resource speakers/facilitators and technical working committee members, for this endeavor, are advised to attend an online meeting on **March 18, 2025**, in a link to be communicated later. Attached is Annex 1 - List of Resource Speakers/Facilitators and Technical Working Committee Members.
6. Widest dissemination and strict compliance of this Memorandum is desired.

  
**CELEDONIO B. BALDERAS JR.**  
Schools Division Superintendent

Encl.: As stated  
Reference: DepEd Order (DO) No. 007, s. 2023  
IRR\_EO No. 174, s. 2022  
To be indicated in the Perpetual Index  
under the following subjects:

**PROFESSIONAL DEVELOPMENT**

SGOD- call for aspiring school heads for national qualifying examination for school heads (nqesh) technical assistance initiatives  
SGOGLBFJ-002576/March 12, 2025



Annex 1

**LIST OF RESOURCE SPEAKERS/FACILITATORS AND TECHNICAL WORKING COMMITTEE MEMBERS**

**RESOURCE SPEAKERS/FACILITATORS**

NO.	COMPLETE NAME	POSITION/DESIGNATION
1	NATALIA A. ANDAYA	School Principal I
2	HONESTO P. CAAGBAY JR.	School Principal I
3	REGICELLE D. CABAYSA	OIC- Senior Education Program Specialist (NQESH Passer)
4	DEMOCRITO C. CABILE JR.	Head Teacher III (NQESH Passer)
5	ALONA C. CRISANTO	School Principal III
6	JOEL N. DELA CRUZ	Master Teacher I/TIC (NQESH Passer)
7	JOY B. GO	School Principal IV
8	CHERRY G. HUGO	School Principal II
9	LARVIN O. LABRADA	Head Teacher III (NQESH Passer)
10	ARLENE D. PAGANA	Teacher-in-Charge (NQESH Passer)
11	INGRID A. PALAD	School Principal II
12	WALDYMAR E. PASACSAC	School Principal II
13	ROWENA O. SABIDURIA	School Principal I
14	MICHAEL M. SAFRED	School Principal I
15	REMPSON P. SUMILANG	Assistant School Principal II

**TECHNICAL WORKING COMMITTEE**

NO.	COMPLETE NAME	POSITION/DESIGNATION
1	HERBERT D. PEREZ, CESO VI	Assistant Schools Division Superintendent
2	IMELDA C. RAYMUNDO	Chief Education Supervisor
3	LUZVIMINDA E. SALUDARES	Senior Education Program Specialist-HRDS
4	MONTANO L. AGUDILLA JR.	Senior Education Program Specialist-M&E
5	LA TRISHA R. DALIT	Education Program Specialist II
6	NURSE	(To be determined)
7	ICT	(To be determined)